

Halstead Consulting Group Brazil Visit Visa (VIVIS) Checklist

Version: 2025-09-11 | Audience: UK, EU & GCC residents

IMPORTANT NOTES

This is a consultancy checklist. Visa decisions are made by Brazilian authorities.

Originals may be requested at appointment. Non-English/Portuguese documents need official translation.

BASIC DOCUMENTS (ALL APPLICANTS)

Valid passport (6+ months validity, 2+ blank pages)

Passport-size photo (white background, recent)

Completed visa application form (printed & signed)

Appointment confirmation page

UK/EU/GCC residence proof (BRP/card/permit or long-stay visa)

Proof of travel health insurance (Brazil coverage, full stay)

FINANCIAL & EMPLOYMENT

Last 36 months bank statements (with name & running balance)

Employment letter (on letterhead, role, salary, start date) OR

Business documents (incorporation/partnership + tax evidence) OR

Student letter (enrollment/attendance) if applicable

Sponsor documents if trip financed by another person/company

TRAVEL PLAN & TIES

Flight reservation (round-trip) no need to purchase before visa

Hotel booking / invitation details (full address, dates)

Cover letter (purpose, itinerary, who pays, ties to home)

Evidence of ties (property, family, ongoing job/studies)

FOR MINORS (IF APPLICABLE)

Birth certificate

Consent letter(s) from parent(s)/guardian(s)

IDs/passports of parent(s)/guardian(s)

STUDENT ROUTE (VITEM IV) SUMMARY

Admission/acceptance letter from Brazilian institution

Proof of tuition payment or funding

Accommodation plan in Brazil

Background/Police certificate (if required by post)

APPOINTMENT & SUBMISSION

Print the completed application & receipt

Bring all originals + one set of copies

Attend at the designated Visa Center/Consulate

CONTACT

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